



EDI Direct Submission of Claims –

EDI Testing Center Application

April 2018



Magellan's EDI Testing Center



Welcome to Magellan Community

To logon, enter username and password

Username:

Password:

 **Sign In**

Mode: Secure
Forgot your password? [Recover](#)
Forgot your username? [Recover](#)
Need an account? [Register](#)

Client Support

Welcome to Magellan's EDI Testing Center

A community portal created to facilitate the exchange of information and testing requirements that help you exchange HIPAA-compliant transactions with **Magellan**.

Register for a Magellan account.	Validate and certify your files.
Review community guidelines.	Access to specific community information.

To access public information, please select the "Public Resources" tab above

Need an account? [Click Here To Register](#)

Testing center capabilities

- The *Submit EDI Claims* application is available to Magellan providers and trading partners. It allows providers to send HIPAA transaction files directly to and receive responses from Magellan without the use of a clearinghouse.
- The software from EDIFECS, Inc. of Bellevue, WA, allows providers to self-enroll by creating a unique user ID and password, download EDI guideline documentation, upload and test EDI files, and obtain immediate feedback regarding the results of the validation test.
- This tool allows providers the opportunity to independently validate their EDI test files (837 Professional and Institutional) for HIPAA compliance rules and codes.
- Files sent to Magellan will be validated, and if certification can be granted, the user will be permitted to submit production claims files and receive responses.

Testing center process

- This online testing application is easy to follow and consists of a six-step process.
- You will be assigned an IT analyst to guide you through the process and address any questions.
- Our providers typically take approximately three to four weeks to complete the process, so allow ample time to complete your independent testing so that you can enjoy the benefits of direct submission of claims.
- The following slides walk through the screenshots you will see as you move through the process.
- Go to <https://www.edi.magellanprovider.com/> to start the process.

Welcome page

Magellan HEALTH
NIA Magellan

Welcome Beth Mckenna [Manage](#)
*Magellan EDI Testing Center [Manage](#)

Home Public Resources Magellan

Welcome Partners Contacts Issues Reports Programs Public Resources 837 Professional 5010... Setup Help Logoff

837 Professional 5010... - My Program Dashboard

My Program Dashboard
PROGRAM: 837 Professional 5010 (HCFA or Outpatient)
MY ROLE: Program Owner Administrator

Community: Magellan
Monday, March 26th, 2018

Description [Edit](#)

Welcome to the Magellan 837 Professional 5010 Testing Program.

Within this program, you will upload two different 837P 5010 test files and validate them for HIPAA and companion guide edits. Both files must pass HIPAA and companion guide edit validation before successfully completing this program. Once testing is done, you can move to production status and start submitting files to Magellan.

The following tasks describe what must be done and in what order. They are accessible under the **Tasks** section below.

Task 1: [Download 837P 5010 Abbreviated Companion Guide document and FAQ's.](#)
Task 2: [Complete EDI Survey.](#)
Task 3: [Internal Review of Survey](#)
Task 4: [Upload and validate 1st 5010 EDI test file \(ISA15 must = 'T'\).](#)
Task 5: [Upload and validate 2nd 5010 EDI test file \(ISA15 must = 'T'\).](#)
Task 6: [You are ready for production status!](#)

Important: In Task 6, Someone with in Magellan will mark the task to indicate you are completed with testing the 837P transaction type. This will initiate the conversion from test to production status.

Before you start: In the **Activity** section below, please select your *Target Start Date*. This activates the program so testing can begin. It also determines the testing start date.

If you have any questions regarding the instructions above, please contact Magellan. If you need to initiate and track a support issue related to your testing, please select **Initiate and Track Support Issues** on the left menu.

NOTE: Please make sure you upload TEST files (ISA15='T') and not production files. Tasks 4 and 5 will not complete successfully if you upload a file with ISA15='P'.

Activity

Target Date (Indicate when you plan to start.)	Activity Summary
Target Start Date: <input type="text" value="Update plans"/>	Last Accessed: March 26, 2018 by Beth Mckenna
Current Target: March 7, 2016 Set by Admin Hub on March 7, 2016	Joined Date: March 7, 2016

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Task 1: Download companion guide & FAQs

The screenshot displays the Magellan Health NIA Magellan web application interface. At the top, the logo and navigation menu are visible, including 'Home', 'Public Resources', and 'Magellan'. A user profile for 'Beth Mckenna' is shown in the top right corner. The main content area is titled 'Complete Reference Material Task' and includes a sidebar with options like 'Start', 'Manage', and 'Reference Material'. The task itself is 'Task 1: Download 837P 5010 Abbreviated Companion Guide document and FAQ's', marked as 'Required'. It contains four sections: 'Instructions' with a link to download the guide and FAQs, 'Mark as Completed' with radio buttons for 'Not started' and 'Completed', 'Notes and Comments' with a table of task details and an empty notes field, and 'Administrator Settings' with fields for 'Task Type' and 'Task Created'.

Magellan HEALTH NIA Magellan

Welcome Beth Mckenna **Manage**
*Magellan EDI Testing Center **Manage**

Home Public Resources Magellan

Welcome Partners Contacts Issues Reports Programs Public Resources 837 Professional 501... Setup Help Logoff

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Complete Reference Material Task Save and Close Cancel Add Issue

Task 1: Download 837P 5010 Abbreviated Companion Guide document and FAQ's Required
Follow the steps below to complete this task.

1 Instructions

Please download and review the 837P Abbreviated Companion Guide and Frequently Asked Questions. The information within these guidelines will help you format your 837P file to successfully pass validation testing.

If you have any questions, please feel free to contact Magellan.

Click to view online or download, depending on your browser.
To download using Internet Explorer, right click on the link and select Save.

[837P Abbrv Companion Guide 5010 New Logo MH 10302014.doc](#) (Other, 447K)
[Frequently Asked Questions Elec Claims.doc](#) (Other, 27K)

2 Mark as Completed
Set the current status to completed. When finished be sure to click save.

Not started Completed

3 Notes and Comments

Task Deadline:	March 7, 2016
Last Partner Update:	March 10, 2016
Completed Date:	March 7, 2016

Notes Access Authorization: Private

No notes are currently available

4 Administrator Settings (These settings are only available to Program Administrators.)

Task Type:	Reference Material Task
Task Created:	March 7, 2016

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Magellan HEALTHCARE

Task 2: Complete the EDI survey

The screenshot displays the Magellan Health NIA Magellan web application interface. At the top, there is a navigation bar with the Magellan logo and the text "NIA Magellan". Below this, there are tabs for "Home", "Public Resources", and "Magellan". On the right side of the top bar, there are user profiles for "Welcome Dixie Cup" and "Dixie", each with a "Manage" button. A secondary navigation bar contains "Welcome", "Programs", "Public Resources", and "837 Professional 501...", along with "Help" and "Logoff" links.

The main content area is titled "Survey Task" and includes buttons for "Save and Close", "Cancel", and "Add Issue". The task is identified as "Task 2: Complete 5010 EDI Survey" and is marked as "Required". The instructions section begins with "Welcome to the Magellan EDI Testing Center" and provides the following information:

- To get started, please complete this EDI Survey before moving on to other tasks within this program.
- The questions asked in this survey will provide the necessary information we need to:
 - 1) Set up and manage your trading partner profile.
 - 2) Determine and set up the appropriate connection method to exchange EDI files with Magellan.
- This survey must be completed by all partners. The answers to the survey questions will apply only to the 837P transaction type. If you intend to participate in the 837 Institutional Testing Program, you will be required to complete a similar survey for the 837I transaction type.
- If we have additional questions regarding your survey, we may contact you by phone or e-mail using the information you provide in the Primary Contact Information section of the EDI Survey.
- If you have any questions or comments, please feel free to Contact Magellan. If you need to initiate an issue related to your testing, please use the link on the left menu to Initiate and Track Support Issues.

At the bottom of the instructions, there is a prompt: "Please click on the link below to start the EDI Survey." Below this prompt is a button with a question mark icon and the text "Complete the Survey".

In the bottom left corner, there is a logo for "Powered by EDIFICS™".

Task 3: Magellan internal review of survey

Magellan HEALTH
NIA Magellan

Welcome Beth McKenna **Manage**
*Magellan EDI Testing Center **Manage**

Home Public Resources Magellan

Welcome Partners Contacts Issues Reports Programs Public Resources 837 Professional 501... Setup Help Logoff

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Complete Manual Task

Save and Close Cancel Add Issue

Task 3 - Internal Review of Survey Required

To complete this task, follow the steps listed below.

- Instructions**

This task will be completed by an EDI analyst in order to review the survey to determine the connection method. The analyst will contact the Trading Partner with additional information that is required to begin tasks 4 and 5.

Thanks
- Mark as Completed**

When finished with the instructions, update your status to "Partner Steps Complete." The program administrator will then update your status to 'All Steps Complete' after review and any additional steps.

Not started Partner Steps Complete All Steps Complete
- Notes and Comments**

Task Deadline: March 7, 2016
Last Partner Update: March 10, 2016
Completed Date: March 10, 2016

Notes Access Authorization: Private

No notes are currently available
- Supporting Files** (Attachments are uploaded on "Save")

File Name	Authorization	Created	Size
+ Add New Attachment			
Step 1: Select File Browse to the local file on your system for uploading.		<input type="button" value="Browse..."/>	
Step 2: Authorization Public Attachments are visible to partners.		<input type="text" value="Public"/>	
Step 3: Add Note (Optional) Add a short note about this file.		<input type="text"/>	

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Task 4: Upload and validate *first* EDI test file

The screenshot displays the Magellan NIA Magellan web application interface. At the top, the logo for Magellan HEALTH and NIA Magellan is visible. The user is identified as Beth Mckenna, with a 'Manage' button next to her name. The navigation bar includes links for Home, Public Resources, and Magellan. The main content area is titled 'Complete a Validation Task' and shows a task titled 'Task 4 - upload and Validate 1st EDI test file (ISA15 must = T)' with a 'Required' status. The task is completed, as indicated by the 'Test Results' section showing 'Your last test PASSED.' and 'Task Status: Completed -- Complete'. The 'Test History' section is also visible, with a 'Show All Tests' dropdown menu.

Magellan HEALTH
NIA Magellan

Welcome Beth Mckenna [Manage](#)
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Home Public Resources Magellan

Welcome Partners Contacts Issues Reports Programs Public Resources 837 Professional 501... Setup Help Logoff

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Complete a Validation Task

Save and Close Cancel Add Issue

Task 4 - upload and Validate 1st EDI test file (ISA15 must = T) Required

1 Testing Instructions

This is a validation task. A validation task allows you to analyze your EDI data to determine if it is compliant with your trading partner's guideline. This task is complete when you successfully upload compliant data.

1. Review the guideline used for validation.
[View Guideline](#)
2. Create a data file using your EDI software.
3. Upload the data file to the test center.
[Run Test](#)
4. After sending the document return to this page to get the test results.

2 Test Results

Your last test PASSED.
Click for [details](#).
Task Status: Completed -- Complete

3 Test History

Select a report below to review your results. The last test results are the only ones used when calculating your completion status.

Show All Tests

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Task 5: Upload and validate *second* EDI test file

The screenshot displays the Magellan Health NIA Magellan web application interface. The top navigation bar includes the Magellan logo, user information for Beth Mckenna, and navigation links like Home, Public Resources, and Magellan. A secondary navigation bar shows Welcome, Partners, Contacts, Issues, Reports, Programs, Public Resources, and a breadcrumb trail for '837 Professional 501...'. A left sidebar contains a menu with Start, Manage, Reference Material, Tasks, Inbox, Issues, and Participants. The main content area is titled 'Complete a Validation Task' and features a toolbar with Save and Close, Cancel, and Add Issue. The task title is 'Task 5 - Upload and Validate 2nd EDI test file (ISA15 must = T)' with a 'Required' status. The task is divided into three sections: 1. Testing Instructions, which includes a list of steps and buttons for 'View Guideline' and 'Run Test'; 2. Test Results, which shows a green checkmark icon and the message 'Your last test PASSED.' with a link to 'details' and a status of 'Task Status: Completed -- Complete'; 3. Test History, which prompts the user to select a report to review results. At the bottom right, there is a 'Show' dropdown menu set to 'All Tests'.

Magellan HEALTH NIA Magellan

Welcome Beth Mckenna [Manage](#)
*Magellan EDI Testing Center [Manage](#)

Home Public Resources Magellan

Welcome Partners Contacts Issues Reports Programs Public Resources 837 Professional 501... Setup Help Logoff

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Participants

Complete a Validation Task

Save and Close Cancel Add Issue

Task 5 - Upload and Validate 2nd EDI test file (ISA15 must = T) Required

1 Testing Instructions

This is a validation task. A validation task allows you to analyze your EDI data to determine if it is compliant with your trading partner's guideline. This task is complete when you successfully upload compliant data.

1. Review the guideline used for validation.
[View Guideline](#)
2. Create a data file using your EDI software.
3. Upload the data file to the test center.
[Run Test](#)
4. After sending the document return to this page to get the test results.

2 Test Results

Your last test PASSED.
Click for [details](#).

Task Status: Completed -- Complete

3 Test History

Select a report below to review your results. The last test results are the only ones used when calculating your completion status.

Show ▼

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Task 6: You are ready for production status

The screenshot displays the Magellan Health NIA Magellan web application interface. At the top, the logo 'Magellan HEALTH NIA Magellan' is visible. The navigation bar includes links for Home, Public Resources, and Magellan. A user profile for 'Welcome Beth Mckenna' is shown in the top right corner, along with 'Manage' buttons for 'Magellan EDI Testing Center' and '*Magellan EDI Testing Center'. The main navigation menu includes Welcome, Partners, Contacts, Issues, Reports, Programs, Public Resources, and 837 Professional 501... A 'Setup Help Logoff' link is also present.

The main content area is titled 'Complete Manual Task' and features a 'Task 6 - You are ready for Production!' notification. The notification includes a 'Required' label and a 'Save and Close' button. The task instructions are as follows:

1 Instructions
Congratulations!!

You have completed HIPAA compliance and companion edit testing for the 837 Professional EDI transaction type. You are now finished using this program in the EDI Testing Center for this transaction type and are ready to proceed to the next step.

The next and final step is to work with a Magellan EDI Analyst who will guide you thru the process to convert your testing status to production status. You will be ready to exchange production ready EDI files with Magellan.

To proceed, please do the following:

- 1) Select 'Completed' below and then click on **Save & Exit**. This will confirm that you have read and understood the information above and are ready to proceed with the next step.
- 2) When you click on **Save & Exit**, an e-mail alert will be sent to Magellan requesting an EDI Analyst contact you and guide you through the conversion from testing to production. You will be contacted soon after we receive the e-mail alert.

If you have any questions or concerns, please contact Magellan.

2 Mark as Completed
When finished with the instructions, update your status to "Partner Steps Complete." The program administrator will then update your

The bottom left corner of the application features the 'Powered by EDIFICS' logo.

Congratulations!

- Once you have completed the six-step process, you'll be ready to exchange production-ready EDI files with Magellan.
- If you have any questions about the process, please contact us at EDISupport@MagellanHealth.com.