



**Therapeutic Leave Day Request Form**  
Fax to Magellan: 1.888.656.4916

Today's Date: \_\_\_\_\_

Therapeutic Leave Day Requirements:

1. Are requested by the Treatment Team and included in the treatment plan.
2. Are considered a treatment *intervention* with a safety plan.
3. Are documented in the medical record.
4. Have a sound clinical rationale.
5. Are limited to 14 overnights per treatment episode. Each overnight is 1 TLD.

Member Name: \_\_\_\_\_ Member Date of Birth: \_\_\_\_\_

Medicaid ID #: \_\_\_\_\_ Facility: \_\_\_\_\_ MIS #: \_\_\_\_\_

Current LOC: \_\_\_\_\_ Admit Date: \_\_\_\_\_ Estimated D/C Date: \_\_\_\_\_

TLD Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Therapist: \_\_\_\_\_ Supervising Practitioner: \_\_\_\_\_

Caseworker: \_\_\_\_\_ # of TLD's the Member has had to date: \_\_\_\_\_

Date/NIGHT(S) for TLD you are requesting: \_\_\_\_\_

Please list the patient-specific clinical goals to be accomplished during this TLD: \_\_\_\_\_

\_\_\_\_\_

Please describe how the TLD goals will be evaluated or measured: \_\_\_\_\_

\_\_\_\_\_

Please describe how the TLD supports the discharge/permanency plan for this youth, including the number of family sessions and/or day passes the family has participated in:

\_\_\_\_\_

\_\_\_\_\_