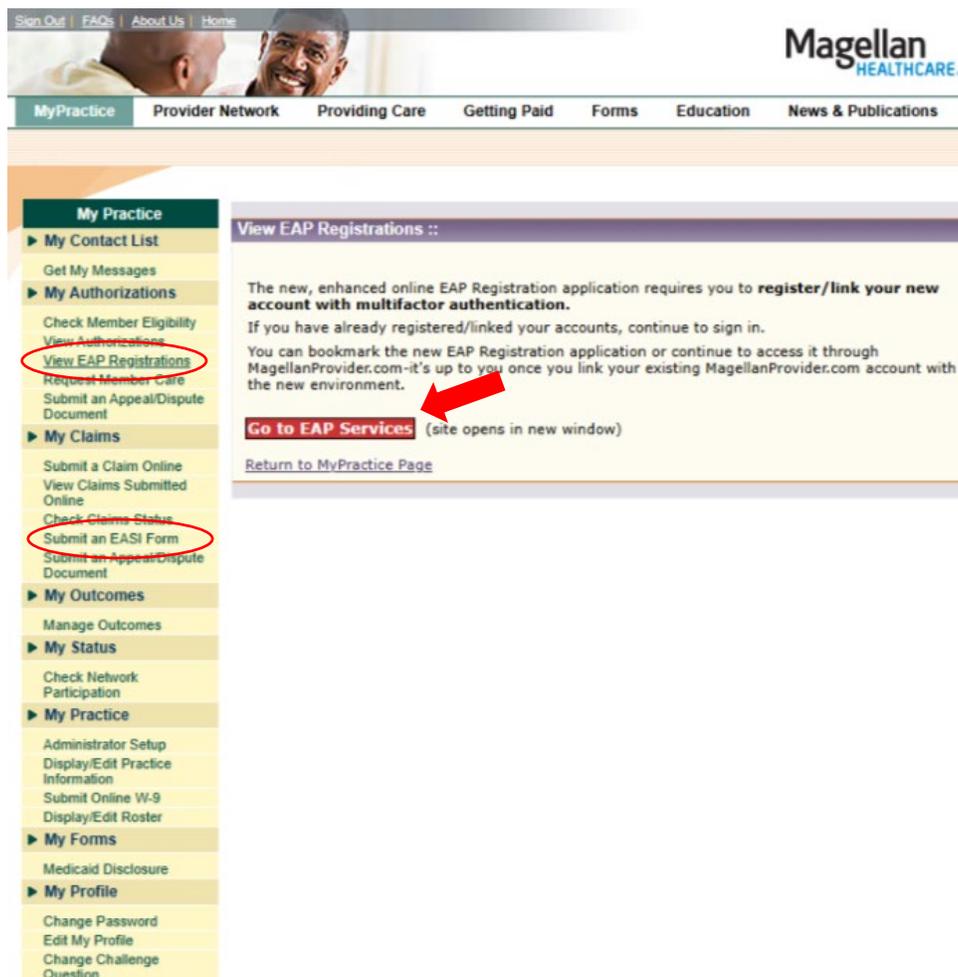


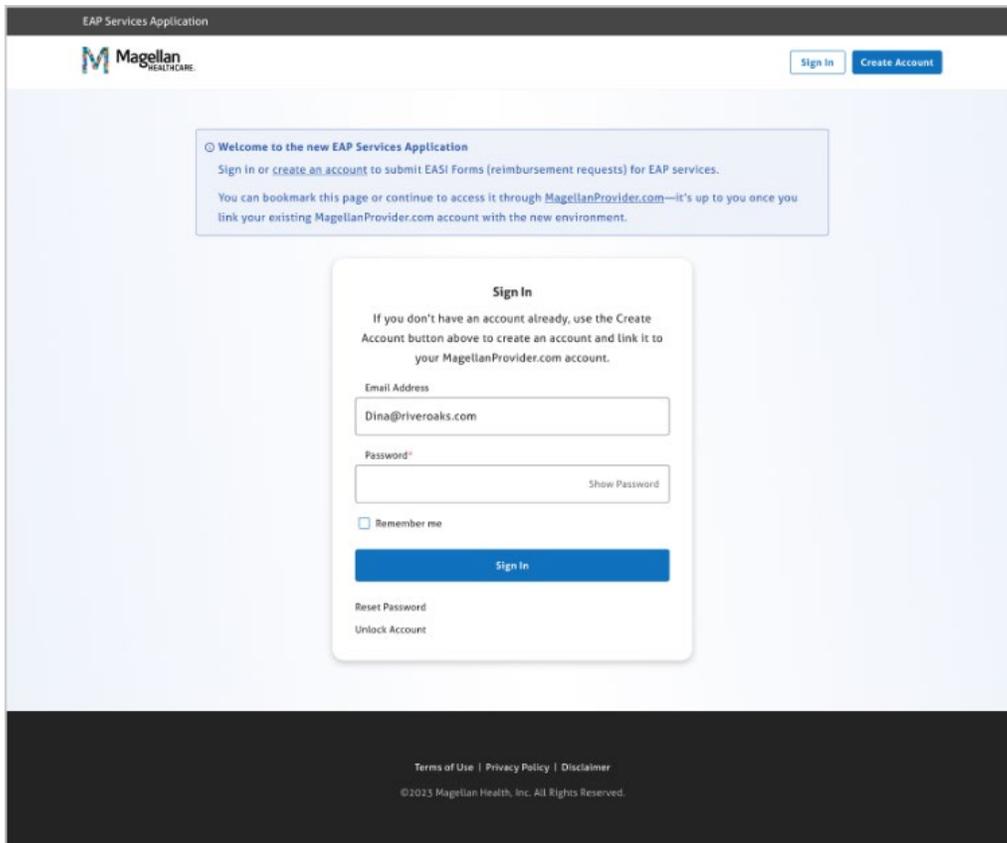
Create and Connect an Account for the EAP Services portal

1. Go to MagellanProvider.com and sign in.
2. From the left-hand menu, select **Submit an EASI Form** or **View EAP Registrations**.
3. Click the red **Go to EAP Services** button.

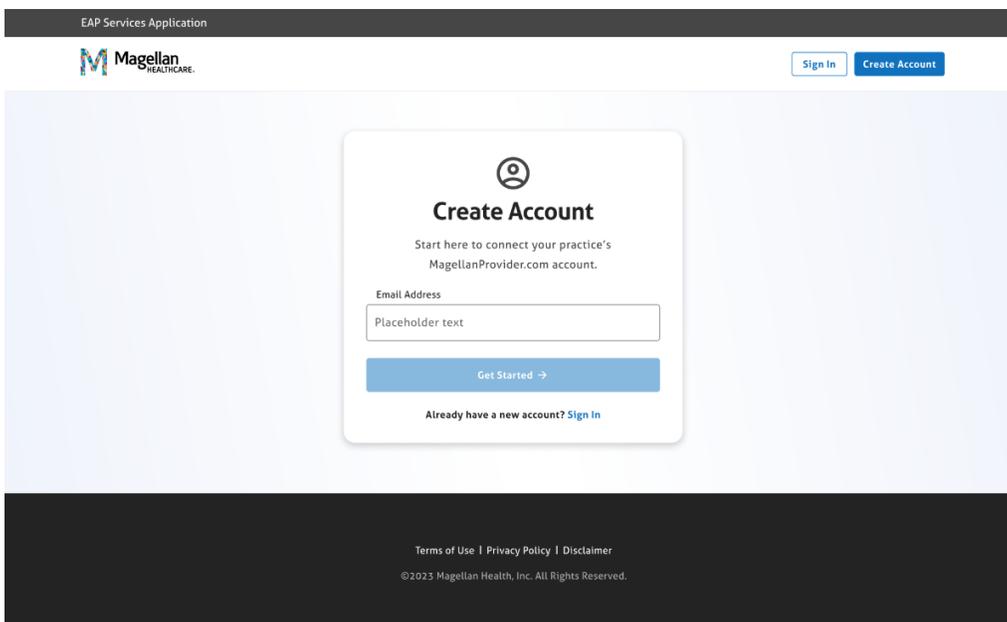


4. This takes you to the Sign In page on a new website called **EAP Services**.

User Tip: You aren't required to go through MagellanProvider.com to access the EAP Services portal. You could bookmark the EAP Services portal for easy, future access or paste this URL into your browser to access it directly: **provider.magellanhealthcare.com**.



- From here, **select the blue *Create Account* button to register and link a new account with multifactor authentication.** This extra step enables you to access the new EAP Services portal.



EAP Services Application

 [Sign In](#) [Create Account](#)



Create Account

Complete the information below to continue.

*** Required**

Email Address

First Name* **Last Name***

Create your password* [Show Password](#)

Confirm password* [Show Password](#)

I agree with the [Terms of Use](#), [Disclaimer](#) and [Privacy Policy](#)*

[Create My Account →](#)

[← Go Back](#)

- When setting up multi-factor authentication, you will select your authentication process preference as seen in the screenshot below.

EAP Services Application

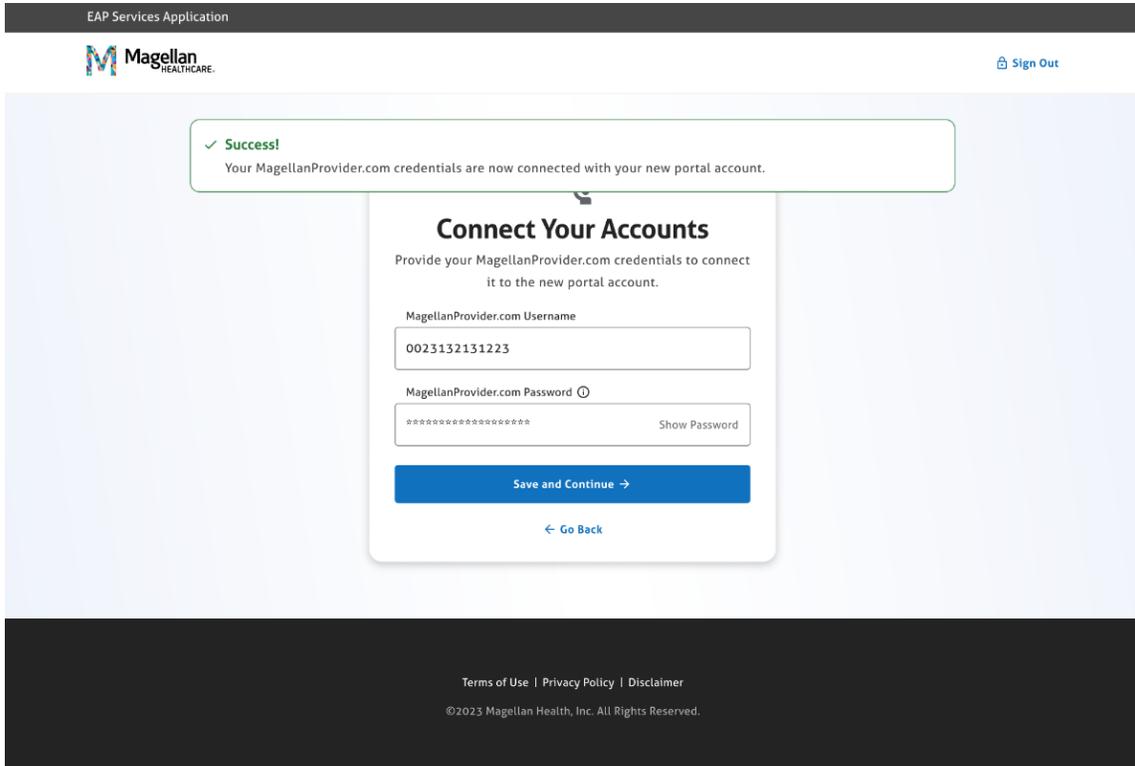
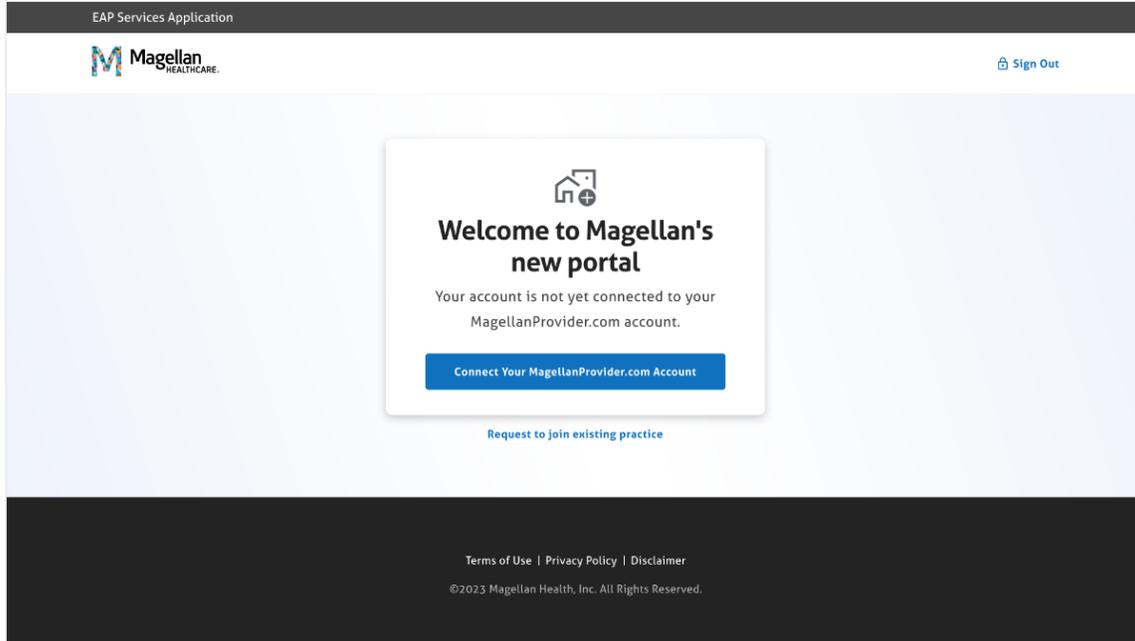
 [Sign Out](#)

Set up multifactor authentication
Your company requires multifactor authentication to add an additional layer of security when signing in to your account.

- Okta Verify**
Use a push notification sent to the mobile app.
[Setup](#)
- Windows Hello**
Sign in using Windows Hello.
[Setup](#)
- Google Authenticator**
Enter single-use code from the mobile app.
[Setup](#)
- Email Authentication**
Enter a verification code sent to your email.
[Setup](#)

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- After you create an account and set up multi-factor authentication, you will sign into the EAP Services site and **connect your existing MagellanProvider.com account data to your new EAP Services account.**



- After you connect your MagellanProvider.com account, you will see the EAP Services landing page and have access to the new EAP features such as My EAP Cases, EASI form, EAP registration, and EAP packets.

My EAP Cases + Register New Case

View, access registration packets, or request payment for your registered EAP cases.
 To register a new case, use the Register New Case button at the upper right.
 Note: you can use the online EASI Form for most, but not all, cases. [View the exceptions list.](#)

Search to filter results

Search... Reset

Type to search

Member Name	Actions	Sessions Used	Provider Name	MAT Number	Service Dates
Virginia Montoya	View EAP Packet Submit EASI Form	0 of 6	Carolyn Moser	0ZABZ1000	02/18/2025 - 08/22/2025
Barry Doe	View EAP Packet Submit EASI Form	2 of 7	Daniel Negron	0003GM000	01/23/2024 - 07/20/2025
Claire Odell	View EAP Packet Submit EASI Form	4 of 7	Ginger Brown	0SB5R2000	12/19/2024 - 06/22/2025
Cecil Schultz	View EAP Packet Submit EASI Form	3 of 5	Orlando Conkle	06T9LN000	11/05/2024 - 05/10/2025
Audrey Flatley	View EAP Packet Submit EASI Form	5 of 8	Ginger Brown	0GA7N9000	10/27/2024 - 04/29/2025
Lyle Carroll	View EAP Packet Submit EASI Form	3 of 6	Garry Macejkovic	09PA6G000	09/01/2024 - 03/05/2025
Sophia Jast	View EAP Packet Submit EASI Form	5 of 7	Edith Cronin	0A8HBC000	08/16/2024 - 02/19/2025
Steven Homenick	View EAP Packet Submit EASI Form	6 of 7	Troy Newton	0L0LZ5000	07/21/2024 - 01/22/2025
Gina Sporer	View EAP Packet Submit EASI Form	4 of 8	Antonio Wingate	0MBR79000	06/03/2024 - 12/05/2024
Mario Kunze	View EAP Packet Submit EASI Form	3 of 7	Floyd Kuhic	0WOWZR000	05/18/2024 - 11/20/2024

Video available

[View our *Create and Connect Website Accounts* video demo](#)